



***finaid@southernregional.edu***

**OFFICE OF FINANCIAL AID**

**1. Know the School Year**

Identify the school year you wish to attend from the chart below. This will ensure you complete the correct FAFSA for the terms you wish to attend.

<b>2018-2019</b>	Fall 2018	Spring 2019	Summer 2019	<b>Use 2016 Income Information</b>
<b>2019-2020</b>	Fall 2019	Spring 2020	Summer 2020	<b>Use 2017 Income Information</b>

**2. Collect Documents**

Collect all necessary financial documents. Examples include Federal Tax Returns, W-2s, 1099s, unemployment statements and untaxed income statements, such as child support payments. Students are required to provide their financial information on the FAFSA and, if applicable, information from their spouse, parent or step-parent.

**3. Create a FAFSA User ID and Password**

All students should create a FAFSA user ID and password. Visit <https://fsaid.ed.gov> to create your ID. Please make a note of your FAFSA user ID and password, as you will need this information each time you login. For dependent students, both the student and a parent need a FAFSA User ID and password to electronically sign the FAFSA.

**4. Visit [www.fafsa.gov](http://www.fafsa.gov) to complete your FAFSA, select the correct School Year**

Once you have created your user ID and password, you can begin the application. Refer to the chart in Step 1 to ensure you select the correct school year for the terms you wish to attend. When you are presented with the option to retrieve your IRS tax data, we strongly encourage you to USE THIS OPTION which will populate your FAFSA with the tax data on file with the IRS. This may significantly reduce the time necessary to finalize your financial aid award. Dependent students should use the option for themselves and their parents. However, not all students can use the IRS data retrieval tool for a variety of different reasons, so if you are unable to use the IRS data retrieval tool, you would need to manually enter your tax data as it appears on your tax form. **SRTC's school code is 005615** for all locations.

**Do I need to provide parent information?**

If you can answer 'Yes' to one of the questions below, you do NOT need parent information to complete your FAFSA.

- Are you 24 years of age?
- Are you married?
- Do you have legal dependents that you financially support?
- Are you a Veteran?

If you cannot answer 'Yes' to one of the above questions, you MUST have parental information to complete your FAFSA. If extenuating circumstances exist where parental information is unavailable, the dependent student should contact the Financial Aid Office.

**Financial Aid Priority Dates**

Fall Semester 2018	July 22, 2018	Fall Semester 2019	July 9, 2019
Spring Semester 2019	November 26, 2018	Spring Semester 2020	November 12, 2019
Summer Semester 2019	April 11, 2019	Summer Semester 2020	March 31, 2020

**Note:** All required financial aid documents must be submitted by the Priority Dates. Financial Aid applications/documents submitted after priority dates will be processed, but funds may not be available on the first day of classes to apply towards tuition or to purchase books. Students submitting financial aid applications after priority date should be prepared to self-pay fees. Once financial aid is awarded, student may be eligible for reimbursement.

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